

# *Cleaning* CHECKLIST



## **Kitchen**

- Cabinets fronts cleaned
- Countertops wiped
- Shelves dusted or wiped
- Appliances exteriors cleaned (stovetop, oven, range hood, fridge, dishwasher)
- Small appliances wiped and cleaned inside (microwave, toaster)
- All surfaces dusted
- Windows, windowsill and windows tracks cleaned
- Baseboards dusted and wiped
- Doorknobs, doorframes and doors wiped
- Light switches wiped.
- Tables and chairs wiped or dusted
- Garbage bin emptied
- Floor vacuumed and mopped.

# *Cleaning* CHECKLIST



## **Bathrooms**

- Sink, bathtub, shower walls and glass doors cleaned
- Toilet cleaned and sanitized inside and out
- Mirrors cleaned
- Cabinets fronts cleaned
- Countertops and shelves wiped or dusted
- All surfaces dusted
- Windowsill and windows tracks cleaned
- Baseboards wiped.
- Doorknobs, doorframes and doors wiped
- Light switches wiped.
- Garbage bin emptied
- Floor vacuumed and mopped.

# *Cleaning* CHECKLIST



## **Bedrooms**

- Light organizing
- Beds made
- All surfaces dusted
- Mirrors cleaned
- Carpet and area rugs vacuumed
- Hard surface floors vacuumed and mopped
- Night tables dusted or wiped
- windowsill and windows tracks cleaned
- Baseboards dusted
- Doorknobs, doorframes and doors wiped
- Light switches wiped.
- Garbage bin emptied

# *Cleaning* CHECKLIST



## **Living areas**

- All surfaces dusted
  - Light organizing
  - Carpet and area rugs vacuumed
  - Hard surface floors vacuumed and mopped
  - Upholstered furniture vacuumed
  - Glass tables and desks cleaned
  - Baseboards dusted
  - windowsill and windows tracks cleaned
  - Doorknobs, doorframes and doors wiped
  - Light switches wiped.
  - Garbage bin emptied
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- Special cleaning service requests
  - Add-in's checklist
  - Changing bed sheets
  - Inside of oven cleaned
  - Fridge inside cleaned
  - Windows inside cleaned
  - Cabinets, closets and drawers inside cleaned
  - Blinds cleaned

# *Cleaning* CHECKLIST



## **Laundry**

- We wash, dry and fold linens and towels
- We iron and/or fold garments that have been washed and dried before our arrival